

**North Bay Developmental Disabilities Services, Inc.
Board of Directors' Regular Business Meeting
Wednesday, May 4, 2011, 5:00 p.m.
Fairfield Community Center
1000 Kentucky Street, Suite Lakeside C
Fairfield, CA 94533**

AGENDA

- I. CALL TO ORDER – President Martha Cornejo
- II. ROLL CALL AND INTRODUCTIONS - Secretary Carol Urban (2 minutes for call to order, roll call, and introductions)
- III. CONSIDERATION OF MINUTES
Minutes of the Regular Business Meeting of April 6, 2011 be approved as submitted. (3 min)
Carol Urban - ACTION
- IV. TREASURER'S REPORT
Treasurer's Report for the period of March 1 - 31, 2011 be approved as submitted. (3 min)
Harry Matthews - ACTION
- V. ANNOUNCEMENTS (10 minutes)
- VI. FEATURE PRESENTATION – Human Services Research Institute – Valerie Bradley, President; Technical Assistance regarding “Integration of findings from the National Core Indicators surveys”. (20 min)
- VII. GENERAL PUBLIC COMMENT - Sign-up sheet (2 minutes per person unless otherwise allowed by Board Chairperson). Public invited to comment on any matter. Public comment will also be invited on each Action item after the Board has discussed the item and prior to a motion.
- VIII. NEW BUSINESS
 - A. DDS Purchase of Service Best Practices (Service Standards) INFO
- IX. COMMITTEE REPORTS
 - A. Executive Committee - Board Officers – Martha Cornejo, President; Molly Dillon, Vice President; Harry Matthews, Treasurer; Carol Urban; Lyn Isbell, Past President (3 minutes)
 - B. Vendor Advisory Committee – Linda Washington – (10 minutes)
- X. EXECUTIVE DIRECTOR'S REPORT (30 minutes)
 - A. Bob Hamilton, Executive Director (10 minutes)
 - B. Chief Financial Officer (10 minutes)
 - C. Alfonso Carmona, Director, Client Services' Report (10 minutes)
 - 1) Public Comment - Client Services (3-5 minutes per person)
- XI. LIAISON REPORTS
 - A. Association of Regional Center Agencies – Martha Cornejo (10 min) INFO
 - B. Area IV Board – Bob Phillips (10 min) INFO
- XII. GOOD OF THE ORDER - any other Board business may be brought up at this time. (5 minutes)
- XIII. ADJOURNMENT

CLOSED SESSION - An Executive Session will be held, if necessary, for the purpose of discussing personnel matters or pending litigation.

NEXT MEETING ANNOUNCEMENT - The next Board of Directors meeting will be the Annual Corporate Membership Meeting scheduled for Wednesday, June 1, 2011 at North Bay Regional Center Napa office at 5:00 p.m.
