
**The Community Services Unit at North Bay Regional Center
presents**

NEW PROVIDER ORIENTATION

March 25th, 26th, and 29th

10 Executive Ct, Napa, Conference Room 4 A/B, 9:00 A.M.- 4:00 P.M.

Deadline for pre-registration is March 23rd.

Attendance at this training requires verifiable experience with persons with developmental disabilities. Current NBRC administrators who plan to open another home and who have not completed the provider orientation within the past two years must also attend. To receive a certificate of completion, daily attendance is required and an exam must be passed. This 3-day course is required for potential providers who are interested in administering a home in the NBRC service area.

Topics include:

- Title 17 overview
- Vendorization
- Service level approval

This training is a must for individuals planning to become co-administrators of an NBRC home. It is also beneficial for house managers or other staff who want to increase their knowledge of the regional center system.

Pre-Registration Requirements:

- Verification of Experience Letter – Statement by employer stating qualifying experience providing *“direct supervision and special services to person with developmental disabilities.”*

Completion of Pre-registration form

- Pre-payment of \$150.00/person

**Call Debbie Siedentopf to register
(707) 256-1101**